

# **PARKLAND**

## **ENVIRONMENTALLY PROUD**

### **A Guide to Doing Business in Parkland**



**Everything you need to know about:**

**Development Services**

**Local Business Tax – Fire Inspection – Code Enforcement**

# **Welcome**

Congratulations!

So, you are doing business or want to do business in Parkland. Welcome! You have made a great decision. Parkland is a vibrant community with a diverse population with growing retail and commercial needs. Of course, there are City policies, procedures and regulations that affect your business. This Guide to Doing Business in Parkland is an easy-to-understand handbook that answers some of the most frequently asked questions about the City of Parkland Building, Licensing, Code and Fire Inspection procedures, as well as our Land Development Regulations and Municipal Code. In this guide, you will find important information on how to make doing business in our City a pleasant experience. Be sure to keep this guide handy, as you may find the need to refer to it often.

Remember, our desire to provide prompt, accurate and courteous customer service depends a great deal on good communication and understanding of the codes and regulations that we rely on to preserve and protect our investment and our community.

**Please note that this guide contains information that may be amended or revised throughout the year.**

Be sure to check for the latest information by contacting the proper City Department, or by visiting the updated, online version of this guide at [www.cityofparkland.org](http://www.cityofparkland.org).

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## **Development Services**

**The Planning & Zoning Department provides plan review to ensure compliance with Land Development Code regulations and architectural guidelines. Its mission is to proactively plan and facilitate quality development, maintain neighborhood vitality, ensure sustainability and enhance the human and natural environment of the City.**

The Planning & Zoning Department also provides coordination and support for economic development and private/public development partnerships. Visit [www.cityofparkland.org](http://www.cityofparkland.org) to view and download information on planning regulations and guidelines.

### **Where is the Planning & Zoning Department located and what are the hours of operation?**

The Planning & Zoning Department is located at City Hall, 6600 University Drive, and is open Monday through Friday from 8:00 am to 5:00 pm.

**Site plan approval** is a prerequisite to issuance of a building permit for commercial, industrial and multi-family structures. Any change to an approved site plan, including but not limited to building footprint, building elevation, parking lot layout, etc., is required to receive approval of the Development Review Committee (“DRC”).

**Signage regulations** are an important aspect of any tenant or owner business and require a separate building permit. Please note that the City has regulations for Grand Opening banners. Please refer to Section 15-39 in the Code of Ordinances for more information.

### **Boards and Committees**

The Planning and Zoning Board functions as the official Local Planning Agency and consists of nine residents who are appointed by the City Commission. The Planning and Zoning Board meets on the **second Thursday of every month** and is charged with forwarding recommendations to the City Commission on a wide array of land use applications (master plans, site plans, special exceptions, variances, rezonings, land development code amendments, etc.).

The **Development Review Committee** (“DRC”) provides site plan review of multi-family, residential, commercial and industrial site plans to assure conformance with architectural guidelines, land development code regulations, engineering standards, public safety, and fire and building codes. The Committee is composed of City staff from Planning & Zoning, Engineering, Building, and the Police and Fire Departments. The committee reviews plans within one month. Applications for project submittal are available online at [www.cityofparkland.org](http://www.cityofparkland.org).

The City has established architectural review Guidelines that promote superior design standards. These standards, as defined in Section Chapter 13, Article V and VI of the Land Development Code, apply to all developments. These guidelines give potential developers an understanding of what characteristics are to be incorporated into the design and present innovative, economical ideas which may enhance the development’s potential.

## **Building**

**The Building Department provides plan reviews, issues building permits, performs field inspections, and issues certificates of occupancy to ensure conformance with Florida Building Codes.**

This section of the guide is intended to help you understand why building permits are required, what documents must be submitted to obtain a permit and how the inspection process works. Our goal is to have educated business owners to ensure public safety.

### **Where is the Building Division located and what are the hours of operation?**

The Building Division is located at City Hall, 6600 University Drive, and is open Monday through Friday from 7:30 am to 5:00 pm.

### **Why obtain a permit?**

The Building Department reviews all permits to ensure they meet established minimum criteria. The review and approval process allows problems to be identified and corrected before any non-compliance work occurs.

A permit allows an inspector knowledgeable in construction an opportunity to ensure that minimum code-prescribed construction requirements are met and that what gets built meets minimum safety requirements.

During the process of obtaining a permit, a contractor's license and insurance are verified.

The transfer of property can be delayed when non-permitted work is discovered. Work completed without permits and/or inspections is deemed unsafe.

Work that is done without a permit is subject to double permit fees and may have to be partially or completely demolished.



## **Building**

### **What types of changes require a permit at my place of business?**

A permit is required to construct, enlarge, alter, repair, move, remove or demolish any building, structure or part thereof.

- All **new construction** work requires a building permit.
- All alterations to existing construction require a building permit.
- All tenant improvements require a building permit.
- General maintenance or repair work that does not change the occupancy and the value of which does not exceed \$1,500 in labor and materials might qualify as an exception to the requirement of obtaining a building permit.
- A change in type of use (i.e., office space changing to a restaurant) requires a permit.

### **The following repairs/replacement projects always require a building permit:**

- Water heater change-out
- A/C change-out
- Heat pump/heater recovery change-out
- Tub/shower pan change-out
- Electrical service/meter can change-out, repair, or alteration
- All repairs due to a fire
- Replacement of exterior doors
- Replacement of exterior windows
- Any work to fences
- Replacement of sky light
- Any change to an electrical system

**If there are any doubts as to whether a permit is required or any questions regarding obtaining a permit, call the Building Division at 954-753-5447 between 7:30 am and 5:00 pm for assistance.**

### **As a business owner, can I obtain my own building permit?**

No, not usually. State Law requires construction to be done by licensed contractors. There is an exemption to this law, but very few business owners meet the requirements of the exemption. The exemption, along with other restrictions, requires the individual to own the property, and the building must be for your own use and occupancy. If you meet the criteria, an owner/builder affidavit is available in the Building Division.

## **Building**

### **What is needed in order to apply for a building permit?**

To apply for a Building Permit, you will need the following:

1. A permit application with all required information completed.
2. Two (2) sets of plans drawn to scale, signed, and sealed by a professional engineer or architect, if applicable.
3. Proof of approval by the Broward County Department of Planning and Environmental Protection (DPEP) for new buildings, additions to nonresidential buildings, interior commercial alterations, commercial re-roofs, commercial pools, land clearing and demolition. A list of other types of work requiring DPEP approval is located at Building Department front counter. DPEP monitors surface water and wastewater (sanitary sewer).
4. Proof of approval by the Florida Department of Business and Professional Regulations is required for restaurants.
5. Plot plan or survey.
6. Energy calculations form and heating/cooling load calculations.
7. Product Approvals for all roofs, utility/storage sheds, windows, exterior doors, awnings, shutters and skylights, etc.
8. The Broward County Health Department approval for potable water and other issues for all Assisted Care Living Facilities, day care centers, hospitals, schools and other similar buildings.
9. For Structural, Electrical and Plumbing permits where the job costs are greater than \$2,500, as well as Mechanical permits where the job costs for A/C changeouts are greater than \$7,500, a Notice of Commencement is also required to be recorded with Broward County.

Prior to submittal of your permit application, please be sure you have obtained all required documentation. Missing information and/or documents might delay your permit being processed.

### **How much does it cost?**

The cost varies on the permit type. Our Fee Schedule is available in the Parkland Building Department lobby and online at [www.cityofparkland.org](http://www.cityofparkland.org).

## **Building**

### **How long does it take to get a building permit?**

When your contractor submits the application package, a Permit Specialist will check your application for accuracy and completeness. When completed, a building permit or notice that corrections are required can be obtained within 20 working days.

If you are doing work that only requires one trade (i.e., electric only or plumbing only), your permit turnaround time will be much shorter. For example, if you are only adding electrical outlets, you will only need an electric permit. If you are doing some electrical and plumbing work you will need a General Contractor and your electrician and plumber will be subcontractors. If corrections are needed, your contractor will be notified and told to come in and pick up your plans to be corrected.

Once the corrections have been made, the plans must be resubmitted for a second review. Most construction requires review by three to seven different reviewers (Structural, Electrical, Mechanical, Plumbing, zoning, Fire and Engineering). If everything is in compliance, and no corrections are necessary, turnaround should be within 15 business days.

### **Can I get a building permit application online?**

To get a building permit application online:

- Go to the City of Parkland web site at: [www.cityofparkland.org](http://www.cityofparkland.org)
- Scroll down to forms
- Click “Permit Application”

### **Is there a maximum dollar value up to which new work can be done inside my place of business without a building permit?**

No. All new construction requires a permit. All existing work, if alerted, requires a permit. General maintenance or repair work that does not change the occupancy and the value of which does not exceed \$1,500 in labor and materials might qualify as an exception to the requirement of obtaining a building permit. An addition or alteration to an existing structure is not considered maintenance or repair.



## **Building**

### **Can the work begin before getting a permit?**

No – not usually. In an emergency such as air-conditioning replacement with the approval of the Chief Inspector, work up to the first required inspection will be allowed.

### **How much time do I have to get the work done once a permit is issued?**

Permits expire and become null and void if work is not started and an inspection is not requested within 180 days from the issuance date of the permit. After such work has commenced, the permit will expire when work is suspended or abandoned for a period of 90 days. Lack of an approved inspection within 90 days will validate the job has been suspended or abandoned.

### **Who is responsible for scheduling an inspection when work is ready?**

The permit holder or his/her agent is responsible for scheduling inspections when work is ready. To schedule an inspection, call the Automated Inspection Request System (AIRS) at 954-757-4107 or

- Go to the City of Parkland web site at: [www.cityofparkland.org](http://www.cityofparkland.org)
- Go to Departments – Development Services - Building Division
- Go to Scheduling Inspections
- Click on Permit Connection

You will need to provide the 'Permit Number' and 'Validation or Pin Number' in order to access your permit. The 'Valid Number' is printed on your permit and is required here for security purposes.



## **Building**

### **Tips for hiring a contractor:**

- Does the contractor have a valid License/Certificate of Competency?
- Can the contractor provide you with recent local references?
- Does the contractor have expired permits for other properties in Parkland?  
If so, they may not be able to obtain a permit for your project. For inquiries call the Building Division at 954-753-5447.
- Has the contractor worked within the City of Parkland previously?
- You can check with the State Department of Business and Professional Regulation for complaints against a contractor's license at [www.state.fl.us/dbpr](http://www.state.fl.us/dbpr). Click on "Verify a License."
- Will the contractor fulfill the contract and return after completion of the job for warranty issues?
- The City cannot make recommendations for contractors or professionals; however, we can tell you if a contractor is registered to work in our City. To find out, call the Building Services Division at 954-753-5447.

### **How can you tell if you are dealing with a licensed contractor?**

Homeowners and contractors are required to apply for and post a permit card. If you are dealing with a contractor, be sure to check the name on the posted permit card. This name should match the name of your contractor's company. If not, you may be dealing with an unlicensed contractor who is being aided by a licensed contractor.

### **Why is it important to use a licensed contractor?**

Using a licensed contractor allows the City to verify that the contractor has the proper insurance should there be an injury on the job or as a result of the job. It also helps ensure that the job is completed safely and to your satisfaction. Prior to making your final payment to the contractor, ask to see proof that all inspections have passed and make sure that you are satisfied with the work. You can do this by calling the Building Division at 954-753-5447.

### **What do expired permits mean for property owners?**

Expired permits are a violation against the property, and the current property owner is responsible for making any corrections to close the expired permit(s). Also, if the contractor you hire has expired permits for another location or property in Parkland, they may not be able to obtain a permit for your project. For more information, call 954-753-5447.

# Building

## Building Division Contacts

Schedule Inspection..... 954-757-4107

On-Line: Use our Permit Connection to schedule or cancel or check the status of an inspection on one of your permits. You may also view and print your inspection history.

TO CANCEL AN INSPECTION BEFORE 6:00 am.....954-757-4107

On-Line: Use our **Permit Connection** to schedule *or* cancel *or* check the status of an inspection on one of your permits. You may also view and print your inspection history.

**PLEASE NOTE:** These two systems are open for scheduling inspections up until 6:00 a.m. for same day inspection. Cancellations also may be processed up until 6:00 a.m. Any cancellations after that **MUST** be called in to the office between 7:30 a.m. and 8:00 a.m. at (954) 753-5447.

Building Division..... 954-753-5447

Building Official..... 954-757-5447

Senior Office Assistant..... 954-757-4147

Records/Microfilm..... 954-757-4147

Chief Structural Inspector/Plan Reviewer..... 954-757-4166

Chief Electrical Inspector/Plan Reviewer..... 954-757-4157

Chief Mechanical Inspector..... 954-757-4154

Chief Plumbing Inspector..... 954-757-4154

Fire Inspector/Plan Reviewer..... 954-757-5447

Zoning Review Officer..... 954-757-4159

Engineering Inspector..... 954-757-4144

FAX..... 954-753-8838



## **Local Business Tax**

**Entrepreneurs need to know that a Local Business Tax Receipt (formerly known as Occupational License) is required before engaging in any business in the City of Parkland, including home-based businesses.**

### **Location and Office Hours**

The Business Tax Office is located in our Building Division, 6600 University Drive. The office hours are from 8:00 a.m. to 4:30 p.m. Monday through Friday, excluding major holidays. The telephone number is 954-753-5447. The fax number is 954-753-8838.

### **Business Regulations**

No person shall engage in, manage or be in charge of any business, profession, or occupation until a Business Tax Receipt has been obtained for the current year. Such application shall be made by the individual, one of the partners, or an officer of the corporation. No Business Tax Receipt shall be issued with a United States Post Office Box address.

Business Tax Receipt costs vary according to the type of business and must be renewed annually. Call the Business Tax office at 954-753-5447 for license types, fees, and other pertinent information. Business Tax Receipts are also required from Broward County; call 954-831-4000 for more information.

### **Businesses Other Than Home-Based**

Any person who maintains a permanent business location or branch office within the City of Parkland for engaging in or managing any business must complete an application to obtain a Business Tax Receipt.

### **Home-Based Business Regulations**

Home-based businesses are governed by Section 22-108 of the City of Parkland Code of Ordinances. Home occupations are not permitted throughout the entire city. Please contact the Business Tax Receipt staff to see if a home occupation is permitted in your community.

- A home occupation means an accessory use of a portion of a dwelling unit as personal business office by a resident of the dwelling only.
- Home occupations must be secondary to the use of the dwelling for residential purposes.

(list continues on next page)

## **Local Business Tax**

- There shall be no display of goods, machinery, equipment or any performance of work visible or audible from any street or adjoining property.
- There shall be no retail sales, repair, manufacturing or the storage of any merchandise on the premises.
- No home occupation shall occupy more than 25 percent of the total living area.
- Home business may not have employees or use independent contractors.

## **Renewal Payments and Late Fees**

The City of Parkland business license year is from October 1 to September 30. Renewals are mailed out in July. Remember to pay your license on time to avoid the following penalties:

- After October 1, a 10 percent penalty will apply.
- After November 1, a 15 percent penalty will apply.
- After December 1 a 20 percent penalty will apply.
- After January 1, a 25 percent penalty will apply.

For the annual renewal fee, payment is due on or before September 30.

## **Change of Business Name and Address**

The Business Owner/Applicant is responsible for notifying the Business Tax Office of any changes in the business address, business owner mailing address, and any changes of the business or corporation name. A transfer fee of 10 percent of the license fee, not to exceed \$25, will be applied to such changes. A Business Tax Transfer Application must be completed and submitted to the Business Tax Office.

## **Merchants: Retail or Wholesale**

Business Tax Receipts are issued based upon value of stock, goods or inventory. In all cases where the amount required to be paid for a license depends on the value of stock, goods or inventory during a given year or period as follows:

- \$10,000 or less
- \$10,001 to \$100,000
- 100,001 to \$250,000
- Over \$250,000

It shall be the duty of the person applying for such license to file a sworn statement to the Business Tax Office as to the amount of average monthly stock, goods or inventory.

# Local Business Tax

## Professionals

A Business Tax Receipt shall be required of an individual, corporation or professional association regulated by law. Each person or business that is licensed separately from a state agency must acquire a Business Tax Receipt per classification (For example, each Realtor).

## Posting of Business Tax Receipt

All Business Tax Receipts shall be posted in a conspicuous place in or about the place of business.

## Licensing Information

Broward County Business Tax Office.....	954-831-4000
Broward County Department of Health.....	954-467-4700
Department of Business & Professional Regulations.....	850-487-1395
Alcohol/Tobacco (State license).....	954-917-1350
Broward County Certificate of Competency.....	954-765-4400
Hotel/Restaurant (State license).....	850-488-3951
Small Business Administration.....	305-536-5521
State Sales Tax.....	954-346-3000
Division of Corporations/Fictitious Names.....	850-488-9000
Better Business Bureau.....	954-917-1330
Federal ID# (IRS).....	800-829-3676



## **Fire Inspection**

### **State and Federal Contacts**

Florida Department of Agriculture.....	800-435-7352
Florida Department of Financial Services.....	800-848-3792
Federal ID Number & Tax Info (IRS).....	800-829-4933
Fictitious Name Registration (d.b.a.).....	850-488-9000

### **State Business Contacts**

Florida Divisions of Corporations.....	850-488-9000
Small Business Administration.....	305-536-5521
1320 South Dixie Highway, Suite 501, Coral Gables	
State Sales Tax.....	954-346-3000

## **Fire Inspection**

**All businesses, excluding home-based businesses, are subject to annual fire inspections by the Fire Inspection Division.**

- Fire inspections are conducted in every building annually and billed in November.
- Exit signs shall be illuminated and work on battery backup (if applicable).
- Emergency lights shall work properly.
- A fire extinguisher (minimum of 2A10BC) is required, one per 2,500 square foot, and must be mounted so the top of the extinguisher is three to five feet above the floor.
- Exits may not be obstructed and may not be locked during business hours.
- The address shall be posted on the front and rear of the business.
- Electrical extension cords are not permitted (temporary use only), and electrical adapters are not permitted (use power strips).
- All ceiling tiles must be in place.



## **Code Enforcement**

**Code Enforcement is concerned about the preservation, maintenance and aesthetics of all residential and commercial properties throughout the City. It takes the cooperation of all property owners and tenants to ensure we make Parkland the “nation’s premier community in which to live, work and raise a family”.**

### **Location and Office Hours**

Business owners and residents with concerns regarding potential code issues can call the Code Enforcement Office Monday through Friday (excluding major holidays) from 7:30 a.m. to 4:00 p.m. at 954-753-5050. After hours leave a message and Code Enforcement will return your call. The Code Enforcement Office is located at the Broward Sheriff’s Office, 6650 University Drive.

### **Common Code Violations Related to Businesses**

- Landscaping and irrigation
- Exterior building and roof maintenance (cleaning, painting, etc.)
- Outside storage (portable storage units, pallets, trailers, displays)
- Trash and litter
- Signage
- Parking lot maintenance (striping, potholes, curbing)
- Outside lighting
- Temporary use permits
- Local Business Tax Receipts

Codes may periodically change. Be sure to visit: [www.cityofparkland.org](http://www.cityofparkland.org) for the latest information.

### **Grand Opening Signs**

A temporary “Grand Opening” sign may be in excess of fifteen (15) percent of the window area and may be placed directly on or adjacent to the window surface for a period of time not to exceed 14 consecutive days after the date of issuance of the initial occupational license or any one time period at the initial opening of the business.

No letter shall be greater in height than four (4) inches. Logos or symbols shall not be greater than eight (8) inches in height.

## **Code Enforcement**

### **Permanent Window Signs**

- Each commercial center has an approved Master Sign Plan. Please contact the Planning & Zoning Department at 954-757-4159 for a copy of the plan for the center your business is located in.

### **Common Prohibited Signs**

- Advertising balloons or any windborne advertising or attention getting devices.
- Animated signs.
- Sandwich or sidewalks signs, except as specifically approved.
- “Snipe” signs - any sign which is tacked, nailed, posted, pasted, glued, or otherwise attached to trees, poles, stakes, fences or other objects with a message appearing thereon not applicable to the present use of the premises of structures upon which the sign is located.
- Banner signs, flags, pennants or bunting when used for advertising purposes except as specifically approved.
- Exposed neon tubes or bare bulb illumination except as specifically permitted elsewhere.
- Vehicle signs when used for advertising purposes at a given location or site in addition to or in lieu of a temporary or permanent sign permit.
- Signs attached to trees or other vegetative landscaping material.

### **Real Estate Signs**

- Sign for developed plots shall be limited to three square feet in all zoning districts.
- Section 15-39 of the Code of Ordinances provides additional information regarding real estate signs.

### **Handbills on vehicles**

- It shall be unlawful for any person to distribute, deposit, place, throw, scatter or cast any handbill in or upon any motor vehicle standing or parked within the city limit.
- It shall be unlawful for any corporation, partnership, or business to hire, or in any way, directly or indirectly cause any person or firm to distribute, deposit, place, throw, scatter or cast any handbill in or upon any motor vehicle standing or parked within the city limits. The president of a company or corporation, the board of directors of a corporation, the general partner of a partnership, or the owner of a non-incorporated business, or any of them, shall be responsible for violations of this code regarding handbills.

## **Code Enforcement Actions**

When code violations occur, the Code Enforcement Division can take several actions to keep our City beautiful. The most important step you need to take when you receive a notice from a Code Enforcement Officer is to contact that officer to work on obtaining compliance. Make sure you have your correct mailing address on the Broward County Property Appraiser's Tax Rolls. Code Enforcement is required by State Statutes to use the Tax Rolls. Compliance is the ultimate goal of the Code Enforcement Division.

### **A Courtesy Notice**

A Courtesy Notice may be left with a person in charge or mailed to a property to explain the type of violation(s) and specify the number of days given for compliance. Property owners or business owners should call the Code Enforcement Officer if they have questions. A reinspection of the property will take place to determine if the violation(s) has been corrected.

### **Notice of Violation/Notice of Hearing**

A Notice of Violation/Notice of Hearing will be issued if the violation(s) continues beyond the time specified for compliance. This will be sent by Certified Mail or hand delivered. If Certified Mail is returned, the notice will be posted at the property and at City Hall. This begins the process for the violator to appear before the Special Magistrate.

A violator will receive a Notice of Hearing to appear before a Special Magistrate, who is a specialized attorney. The Code Enforcement Officer will present the case before the Special Magistrate. The respondent will have the opportunity to present their case, and the Special Magistrate will determine if a violation(s) exists. If so, the Special Magistrate will issue an order with a compliance date and a daily fine amount for all violations not corrected by the given specified date.

A lien may be certified and recorded against the property following a Certification of Lien Hearing if the property remains in noncompliance. Fines continue to accrue until all violations are corrected.

**It is imperative that the violator contact the Code Enforcement Officer when the violation(s) have been corrected, so the Officer can verify compliance and then record an Affidavit of Compliance. Fine amounts can accumulate quickly so compliance is the key. A lien can hold up a closing on a property at time of sale.**

## **Additional Information**

### **Utility and Services**

Cable TV – Comcast...954-266-2278 (954-COMCAST) or 800-266-2278 (800-COMCAST)	
Electric – Florida Power & Light.....	954-797-5000
Garbage – Waste Management.....	954-974-7500
Post Office.....	800-275-8777
Telephone – AT&T.....	866-620-6000

### **Parkland Chamber of Commerce**

- [www.parklandchamber.com](http://www.parklandchamber.com) – 954-346-7275

The Chamber of Commerce aims to enhance the marketability and profitability of its members and to be the voice of business in Parkland.

### **Water Districts**

#### **City of Coconut Creek**

4800 West Copans Road, Coconut Creek, FL 33063 - 954-973-6732

Services water and sewer for Country Point, Country Place, Cypress Trail, Sable Pass, Ternbridge, Terramar, Parkwood, Mayfair, Parkland Terraces, Lakes at Parkland, Parkland Place, a/k/a/ Castle Rock, Winner’s Circle, Shoppes of Parkland, Riverstone Shoppes, and The Waterways Shoppes

#### **Parkland Utilities**

8001 Parkside Drive, Parkland, FL 33067 (location of plant) – 1-866-536-8094

954-753-7906 emergency number

Mailing and Billing address:

871 Town Center Drive

Kissimmee, FL 34759

Services water and sewer for Cypresshead, Mews, Cypress Cay, Parkside Estates and Parkland Town Center

#### **North Springs Improvement District**

10300 NW 11 Manor, Coral Springs, FL 33071 – 954-753-0380

Services water and sewer for Riverside Acres, The Landing, Tall Pines, Tall Pines North, Meadow Run, Meadow Run West, Water’s Edge, Fox Ridge, Parkland Isles, Grand Cypress Estates, In the Pines, Aston Gardens, Heron Bay Communities, Parkland Golf & Country Club, Parkland Estates, Parkland Reserve, and a small section of the Ranches.

A majority of the Ranches and Pinetree Estates are serviced by wells and septic tanks.

# Map of City Locations

