



**CITY OF PARKLAND**  
**DEVELOPMENT SERVICES DEPARTMENT**  
6600 University Drive  
Parkland, Florida 33067  
Office: (954) 753-5447 • Fax: (954) 753-8838

## **Medical Office / Clinic Checklist**

- City of Parkland [Commercial Business Tax Receipt Application](#)
- Copy of Lease Agreement or Warranty Deed
- Broward County [Local Business Tax Receipt](#)
  - Online application via [BTExpress](#)
  - In-person [paper application](#)
- Florida Department of State Business Documents ([Sunbiz](#))
  - Articles of Organization (for LLC)
  - Articles of Incorporation (for Corp. or Inc.)
  - Fictitious Name Registration (if applicable)
- Department of Health
  - Medical Quality Assurance License (APRN/MO/etc.)
  - [Biomedical Waste Permit](#)
- [Broward County Uniform Building Application](#) (submitted to Building Dept)
  - Tenant Compliance if no interior remodel/buildout
  - Commercial Remodel/Buildout
- Additional Support (optional)
  - [City of Parkland New Business Program](#)
  - [Parkland Chamber of Commerce](#)